

Article 18.
(Letter of invitation)

(1) The possession of means of subsistence of the alien entering BiH with a visa or who is a citizen of a non-visa regime country, as well as the purpose of entry and stay of the alien in BiH may be proved by a letter of invitation.

(2) A letter of invitation may be issued by a citizen of Bosnia and Herzegovina or a foreigner with granted permanent residence in Bosnia and Herzegovina or a domestic or foreign legal entity registered in Bosnia and Herzegovina.

(3) Notwithstanding Paragraph (2) of this Article, a letter of invitation may be issued by a foreigner residing in Bosnia and Herzegovina based on a granted temporary residence of 18 months for the purpose of family reunification. A foreigner with granted temporary residence of up to one year may only issue a letter of invitation for the purpose of a visit.

(4) Notwithstanding Paragraph (2) and (3) of this Article, a letter of invitation may be issued by a foreigner residing in Bosnia and Herzegovina based on a granted temporary residence shorter than 18 months for the purpose of family reunification with a minor in accordance with Article 139, Paragraph (2) of the Law or for the purpose of family reunification with a spouse in accordance with Article 5, Item (t) of the Law.

Article 19.
(Application and evidence for verification of a letter of invitation)

(1) The application for verifying a letter of invitation shall be submitted on a prescribed form.

(2) If the issuer of the letter of invitation is a physical entity, he/she is obliged to submit the following in addition to the application for verification the letter of invitation:

- a) signed and filled out form of the letter of invitation,
- b) copy of the ID card or passport of the issuer of the letter of invitation
- c) evidence on having means of subsistence to demonstrate the ability to fulfil obligations assumed by the letter of invitation:
 - 1) certificate on regular monthly income or possession of cash in the local or foreign currency, or evidence of having financial means,
 - 2) evidence of provided accommodation for the alien,
 - 3) other evidence which may verify that the issuer of the invitation letter can evidence the possession of means of subsistence,
- d) a copy of the travel document of the invited alien.
- e) evidence of the payment of the prescribed fee.

(3) If the issuer of the letter of invitation is a legal entity, it is obliged to submit the following, in addition to the application for verifying the letter of invitation:

- a) filled out form of the letter of invitation, signed and verified by an authorized person in the legal entity,
- b) copy of the passport of the invited alien,

- c) copy of the decision on the legal entity's entry into the court register issuing the letter of invitation with an attachment showing who the person authorized to present is,
- d) evidence on solvency of the legal entity issuing the letter of invitation,
- e) certificate from the competent body on paid contributions,
- f) certificate from the tax administration on paid tax duties or a contract signed with the tax administration on the payment of outstanding liabilities in instalments,
- g) for payers of indirect taxes, evidence issued by the Indirect Taxation Authority on settled liabilities based on indirect taxes or a contract signed with the Indirect Taxation Authority on the payment of outstanding liabilities in instalments,
- h) evidence of the payment of the prescribed fee.

(4) The certificate from Paragraph (3) Item d), e), f) and g) of this Article, except concerning agreements on the payment of liabilities in instalments, must not be older than 30 days from the day of application.

(5) In the case when a letter of invitation is verified for the purpose of issuing a long-term visa (Visa D), in addition to evidence from Paragraph (2) of this Article, the issuer of the letter of invitation shall also submit evidence justifying the purpose of the entry and stay of the alien in Bosnia and Herzegovina.

(6) In the case when a letter of invitation is verified for the purpose of issuing a long-term visa (Visa D) to an alien intending to submit an application for residence in BiH on grounds of an issued work permit, the alien shall submit a copy of his/her work permit with the application for the authorization of the letter of invitation

(7) The Service may authorize a group letter of invitation for a minimum of five and a maximum of 50 persons travelling on a joint passport.

(8) A letter of invitation within the meaning of Article 34. Paragraph (8) of the Law is also an official act of a state, entity, cantonal body, a body of the government of the Brčko District BiH, or a Diplomatic-consular Office of a foreign country or an international organisation with diplomatic status in Bosnia and Herzegovina, which shall contain the following data on the invited aliens:

- a) Name and surname of the invited alien,
- b) Date and place of birth,
- c) Nationality,
- d) Passport number and importance,
- e) Reasons for coming to Bosnia and Herzegovina, and
- f) The period of the alien's intended stay in Bosnia and Herzegovina.

(9) The form of the application for the verification of a letter of invitation and the form for the application for the verification of a group letter of invitation are a constituent part of this Bylaw, Form number 7 and Form number 8.

Article 21.
(Verification of letter of invitation)

(1) The verification of the letter of invitation shall be carried out by the organizational unit of the Service depending on the place of permanent or temporary residence, or the seat of the issuer of the letter of invitation

(2) In the procedure of the application for the verification of the letter of invitation, the organizational unit of the Service shall carry out checks of the official records of the Service and the records of competent law enforcement bodies in Bosnia and Herzegovina, which shall be noted in the case file; operational checks shall be performed in the field, the results of which are then recorded, thus determining the authenticity of the applicant's statements.

(3) If the conditions are met, the organizational unit of the Service shall verify the letter of invitation by affixing the following stamp on the form of the letter of invitation: "LETTER OF INVITATION VERIFIED".

(4) It shall be noted in the file if the conditions for the verification of the letter of invitation are not met, and the issuer of the letter of invitation shall be informed verbally about the reasons for refusal of verification.

(5) The organizational unit of the Service shall perform operational check-ups of official records, operational checks and coordination with BiH Border Police concerning the control of the entry, stay and exit of an alien for whom the letter of invitation was verified.